

Meeting of Minutes
Christmas Parade Committee
Tuesday July 29, 2014
Dagsboro Town Hall
33134 Main Street

Call Meeting to Order: The meeting of the Christmas Parade Committee was called to order at 6:00 p.m. by Chairman Brian Baull. Those in attendance were Stacey Long, Town Administrator, Chairman Brian Baull, Brian and Melissa Townsend of the Dagsboro Volunteer Fire Department and Amy Simmons, Director of the Millsboro Chamber of Commerce.

New Business: Brian Townsend made a motion to accept the May 20, 2014 minutes and was seconded by Melissa Townsend. All were in favor. Motion carried.

Chairman Brian Baull states that Councilman Vance Philips donated \$1,200 from the Sussex County Council. Chairman Brian Baull said that they still have two representing sponsor openings. Brian Townsend said that they wanted to present something to the Fire Company during one of their meetings to see if they are interested in being a sponsor. Chairman Baull states if we get two big sponsors and do the six associated ones we are looking at \$5,000 of income to be utilized for the parade expenses. If someone signs up as a sponsor we can put that on the Town's Facebook page as a thank you.

Stacey states the Christmas Parade rules were amended as discussed during our May meeting. She states that we added "Those who do not comply with these rules will be disqualified and removed from the parade and not be invited back to future parades." The Town Council is going to amend the code to allow for vendor licenses for \$25.00 per day. She states non-profit organizations will be charged as well.

Amy asks if we have addressed pick up locations after the parade. The line-up is at Indian River High School rear entrance and the pick-up is at the New Dagsboro Fire Hall. Once a participant is dropped off for line-up, they will need to be picked up at the Fire Hall. No going back to the high school.

Brian states that he talked to IRHS principal and he already submitted it to be on the school calendar for the new school year.

Melissa states she has one person who wants to help with staging and should she bring them to the September meeting? Stacey states it would be a good idea to have one person in charge at each location: staging area, announcements area, plaque distribution area, and parking area and to start bringing them to future meetings. Brian states he will post on the Town's Facebook page that we need volunteers to help with the Christmas Parade. If anyone is interested they can send us a message.

At 6:32 p.m. Stacey made a motion to adjourn the Christmas Parade Meeting and it was seconded by Brian Townsend. All were in favor. Motion carried.

Respectfully Submitted,

Autumn Miller
Town Clerk